



# WESLEY HOUSING DEVELOPMENT CORPORATION

## Volunteer Application

### **PERSONAL INFORMATION**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Gender: \_\_\_\_\_

Affiliation (*employer/school/group if applicable*): \_\_\_\_\_

Please list any special skills, qualifications, languages, hobbies, or other related volunteer experiences:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please provide details if you need documentation for volunteer hours: \_\_\_\_\_

\_\_\_\_\_

Please provide details if you have any limitations that affect your mobility, communication, or ability to perform certain tasks: \_\_\_\_\_

\_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Would you like to receive Wesley Housing emails? YES / NO

### **EMERGENCY CONTACT INFORMATION**

Name: \_\_\_\_\_ Relationship to You: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### **REFERENCES**

*Please list two people other than relatives who would be willing to serve as personal references.*

Name: \_\_\_\_\_ Number of Years Known: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to You: \_\_\_\_\_

Name: \_\_\_\_\_ Number of Years Known: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to You: \_\_\_\_\_



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### VOLUNTEER PREFERENCES AND AVAILABILITY

I'm interested in volunteering at the following locations:

#### COMMUNITY RESOURCE CENTER/SITE

*(Children and Families)*

- Whitefield Commons (Arlington)
- Colonial Village (Arlington)
- Lincolnia (Alexandria)
- Wexford Manor (Falls Church)
- Madison Ridge (Centreville)

#### SUPPORTIVE HOUSING

*(Older Adults and Persons with Disabilities)*

- Coppermine Place (Herndon)
- Quarry Station (Manassas)
- Agape House (Fairfax)
- The Fallstead (McLean)
- Springdale (Falls Church)

**OFFICE ASSISTANCE**  Wesley Housing Main Office (Alexandria)

I'm interested in the following activities:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Administrative    | <input type="checkbox"/> Marketing / Communications | <input type="checkbox"/> Holiday / Seasonal Assistance |
| <input type="checkbox"/> Adult ESOL        | <input type="checkbox"/> Gardening / Clean Up       | <input type="checkbox"/> Youth After School Program    |
| <input type="checkbox"/> Food Distribution | <input type="checkbox"/> Adult Arts and Crafts      | <input type="checkbox"/> Adult Computer Training       |
| <input type="checkbox"/> Summer Camp       | <input type="checkbox"/> Fundraising / Sponsorship  | <input type="checkbox"/> Food Pantry (AFAC / Panera)   |
| <input type="checkbox"/> Teen Tutoring     |   |  |

I'm available:

- |            |                                  |                                    |                                  |
|------------|----------------------------------|------------------------------------|----------------------------------|
| Sunday:    | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |
| Monday:    | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |
| Tuesday:   | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |
| Wednesday: | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |
| Thursday:  | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |
| Friday:    | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |
| Saturday:  | <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | <input type="checkbox"/> Evening |

If the position requires use of your personal vehicle to perform duties, list your vehicle insurance company and policy expiration date: \_\_\_\_\_

### RELEASE

I certify that the facts contained herein are true and complete to the best of my knowledge. I understand that if I volunteer for Wesley Housing Development Corporation or any of its properties, any misrepresentations, falsifications, or omissions shall be grounds for dismissal or refusal of volunteer service. I understand that a reference may be requested that will include information as to my character, work habits, performance, and experience. I hereby give consent for Wesley Housing to conduct a criminal background check *(if applicable)* for volunteer position(s).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*If under 18, parent/guardian must sign above and print name:* \_\_\_\_\_

Thank you for taking time to complete this application. Please email it to Angela Jackson, Volunteer and Campaign Manager, at [ajackson@whdc.org](mailto:ajackson@whdc.org). Upon receipt and review, you will be contacted by Wesley Housing staff. We look forward to hearing from you and appreciate your support of our mission!